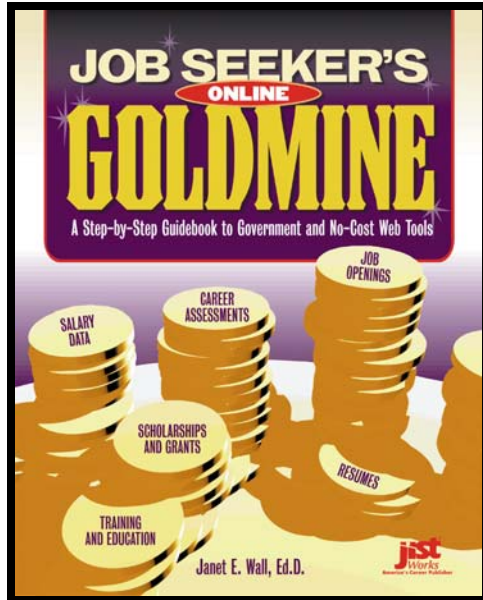


Job Seeker's Online Goldmine

A Step-by-Step Guidebook to Government and No-Cost Web Tools

By Janet E. Wall, Ed.D.



One-Of-A-Kind Job Search Tool

There is no other book like it! This guide taps into the Web resources sponsored by government and noncommercial entities. Job seekers, students, and anyone interested in important career information will find a goldmine of assistance through the little known, but highly useful Web tools described in this book.

This action-based, goal-oriented handbook guides the reader in accomplishing specific career and education goals—all by using high-quality, no-charge Web tools that help them pinpoint career interests, write resumes, find job openings, and more!

Through a step-by-step, visual format, this resource pulls together a wealth of online options that are not widely publicized.

Job Seeker's Online Goldmine describes Web tools that use the latest labor market information and help the reader perform specific career-related functions.

Key Features and Benefits

- Shows assessment tools that help readers find the best jobs.
- Unveils extensive career tools for finding the right occupation.
- Locates education and training programs that help the reader qualify for a job.
- Gives ways to access financial aid information for education and training.
- Provides Web sites that assist in resume creation and that show job listings.
- Covers government services for those transitioning to new jobs.

About the Author

Janet Wall, Ed.D. is an expert on career development, assessment, and government career information. She is president of Sage Solutions in Rockville, Maryland, which provides career development, occupational analysis, school-to-career system design, instructional design, assessment, evaluation, and other services to the public and private sectors. Dr. Wall consulted on the development of the O*NET Career Exploration Tools, created the ASVAB Career Exploration Program for the U.S. Department of Defense, and was head of the office that produces DISCOVER for ACT, Inc. Dr. Wall is a member of the American Counseling Association, Association for Assessment in Counseling and Education (Past President), American School Counselor Association, National Career Development Association, Association for Counselors and Educators in Government, and American Association for Career Education.

Book Information:

Job Seeker's Online Goldmine
1-59357-294-8 • \$13.95
222 pages

Available In all major
bookstores and
through JIST Publishing, Inc.

For orders:

JIST Publishing, Inc.
8902 Otis Avenue
Indianapolis, IN 46216
p. 800.648.5478
f. 800.547.8329
www.jist.com